

Delegated Decision Notice


This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> Over £1,000,000	<input type="checkbox"/> Below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Dan Patton		Telephone number: 0113 378 9138
Subject²:	Land adjacent to 275 Broad Lane, Bramley, LS13		
Decision details³:	What decision has been taken? Approval has been given to declare the land adjacent to 275 Broad Lane, Bramley, surplus to Council requirements and to its sale on the open market by way of public auction.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The site is surplus to Council requirements and a disposal by auction should realise a capital receipt to the Council, as well as absolving the Council of any future maintenance costs.		
	<i>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</i> Sell/lease site to adjacent property owners. This option was not considered as it would be unlikely to achieve best consideration. Sell site by way of offers. Whilst this method of disposal (as per auction) would also satisfy best consideration requirements, given that offers may be conditional on planning there is a risk that negotiations could become protracted increasing officer and holding costs		
Affected Wards:	Bramley & Stanningley		
Details of	Executive Member – n/a		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

consultation undertaken⁴:	Ward Councillors Cllrs Caroline Gruen, Julie Heselwood, Kevin Ritchie – emailed on 5 January 2022, all responded with no objections to the proposal.	
	Others – n/a	
Implementation	<i>Officer accountable, and proposed timescales for implementation</i> Dan Patton – proposed auction date 27 April 2022.	
List of Forthcoming Key Decisions⁵	Date Added to List:- Not applicable	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision Not applicable	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ Not applicable	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: Not applicable	
Approval of Decision	Authorised decision maker ⁸ Angela Barnicle, Chief Officer Asset Management & Regeneration	
	Signature 	Date 8 February 2022

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.